PREPARING YOUR PRESENTATION FOR INCLUSION
IN
PERSPECTIVES IN HIGHER EDUCATION

We would like to include your 2006 AUDEM presentation in the 2007 edition of *Perspectives in Higher Education*.

Presentations may be revised before submission and, insofar as possible, should meet the following criteria:

Submitted presentations should be *no longer than 8 double-spaced pages*, including all graphic materials, notes, bibliography, and works cited; longer papers will be edited to conform to this length. Papers that are excessively long cannot be considered.

Presentations should be word processed using 12-point font. Any standard Windows, DOS, or Macintosh word processor is acceptable. (If possible, however, please use Microsoft Word for Windows.)

Submitted materials should include all tables, graphs, charts or other visual elements. Because of the difficulties of reproducing graphic materials, any that are not included as part of an e-mail attachment or on disk are likely to be excluded from the published volume. ***Avoid color in graphs or other graphic materials; color graphics generally do not convert well to grayscale for publication.***

Include notes, bibliography, and/or works cited ***at the end*** of your text. Please do not embed notes or include them at the bottom of the page because they are very difficult to reformat for publication, and there is some danger that they could be lost in the conversion.

All copies of the presentation should include your name, affiliation, and location.

Presentations should be submitted electronically as an e-mail attachment to

Lazarina.Topuzova@socwk.utah.edu

For further information, contact

Russell Meyer
Interim Provost
Colorado State University-Pueblo
Pueblo, CO 81001 USA
Telephone: 1-719-549-2865
Fax: 1-719-549-2090
e-mail: russ.meyer@colostate-pueblo.edu

We encourage you to submit your presentation not later than January 15, 2007.